

**COOPERATIVE BOARDS****RESOLUTION TO REGULATE THE REIMBURSEMENT OF ALL TRAVEL  
EXPENSES FOR BOARD MEMBERS AND EMPLOYEES OF  
NORTH DUPAGE SPECIAL EDUCATION COOPERATIVE**

**WHEREAS**, the Illinois General Assembly adopted House Bill 4379 that was signed by the Governor becoming Public Act 099-0604, otherwise cited as the Local Government Travel Expense Control Act (“Travel Expense Control Act”) [50 ILCS 150];

**WHEREAS**, the Travel Expense Control Act requires that all local public agencies, by resolution or ordinance, regulate the reimbursement of all travel, meal, and lodging expenses of officers and employees, including, but not limited to: (1) the types of official business for which travel, meal, and lodging expenses are allowed; (2) maximum allowable reimbursement for travel, meal, and lodging expenses; and (3) a standardized form for submission of travel, meal, and lodging expenses and requiring minimum documentation in support of such expenses as specified in the Act;

**WHEREAS**, the Board regulates the types of expenses that are allowed in Board Policies 2:125, *Board Member Compensation; Expenses* and 5:60 *Expenses*;

**WHEREAS**, the Cooperative has developed NDSEC Travel Expense Procedures to incorporate the new requirements found in the Travel Expense Control Act; and

**WHEREAS**, the Travel Expense Control Act becomes effective on January 1, 2017.

**NOW, THEREFORE**, be it resolved by the Governing Board of the North DuPage Special Education Cooperative as follows:

1. After considering the attached NDSEC Travel Expense Procedures, the Governing Board finds the procedures to be in full compliance with the Travel Expense Control Act in its entirety.
2. The Governing Board approves the NDSEC Travel Expense Procedures in its entirety and incorporates same herein.
3. This Resolution shall take full force and effect on January 1, 2017.

Adopted this 12<sup>th</sup> day of December, 2016.

/s/ Dave Williams  
Chairperson, Governing Board

/s/ Susan Steele  
Secretary, Governing Board

Adopted: 12/12/2016  
Reviewed: 8/9/2021